

**Town of Amherst Planning Commission
Minutes
June 7, 2023**

A meeting of the Town of Amherst Planning Commission was called to order by Chairperson June Driskill on June 7, 2023, at 7:00 P.M. in the Council Chambers of Town Hall at 174 S. Main Street.

It was noted that a quorum was present as indicated below:

P	June Driskill	P	Michael Driskill
P	William Jones	P	John Vandervelde
P	Anne Webster Day	A	Veda Butcher
P	Clifford Hart		

Town Manager Sara McGuffin, and Clerk of Council Vicki K. Hunt in her capacity as Secretary, were also present.

The Chair opened the floor for citizen comments. There being no one present in person or otherwise to speak, no comments were made.

Mr. Hart made a motion that was seconded by Mr. Jones to approve the minutes of the May 3, 2023, meeting.

There being no discussion, the motion carried 6-0 according to the following:

June Driskill	Aye	Anne Webster Day	Aye
Michael Driskill	Aye	John Vandervelde	Aye
William Jones	Aye	Veda Butcher	Absent
Clifford Hart	Aye		

Town Manager McGuffin gave a report on an Application for Rezoning submitted by McDonald’s Corporation which, if approved, would rezone 2,193 square feet of property adjacent to the existing McDonalds (Tax Map No. 96A4-A174) from T-1 to B-2. The rezoning is intended for the purpose of redevelopment of the applicant’s drive-thru.

McDonald’s representative Tammy Kahm was present to answer questions.

The Chair opened a duly advertised public hearing at 7:01 p.m. on the application submitted by McDonald’s Corporation to rezone 2,193 square feet of property adjacent to the existing McDonalds.

There being no one present who wished to speak on the matter, the public hearing was closed at 7:05 PM.

Mr. Hart made a motion that was seconded by Mr. Driskill to recommend that Town Council approve the application for Rezoning submitted by McDonald’s Corporation to rezone 2,193 square feet of property adjacent to the existing McDonalds (Tax Map No. 96A4-A174) from T-1 to B-2.

After discussion, the motion carried 6-0 according to the following:

June Driskill	Aye		Anne Webster Day	Aye
Janice Wheaton	Aye		John Vandervelde	Aye
William Jones	Aye		Veda Butcher	Absent
Clifford Hart	Aye			

Town Manager McGuffin gave a report on the proposed site plan submitted by McDonald’s Corporation to add a second drive through at their location on Richmond Highway.

Ms. Day made a motion that was seconded by Mr. Jones to approve the proposed site plan submitted by McDonald’s Corporation to add a second drive through at their location on Richmond Highway.

After discussion, the motion carried 6-0 according to the following:

June Driskill	Aye		Anne Webster Day	Aye
Janice Wheaton	Aye		John Vandervelde	Aye
William Jones	Aye		Veda Butcher	Absent
Clifford Hart	Aye			

Town Manager McGuffin gave a report on an Application for Special Use Permit submitted by Rutledge Development LLC which, if approved, would allow a temporary contractor storage yard on property owned by Rutledge Development LLC (Tax Map No. 96 A 22) located in the B-2 district at Route 60 and the railroad tracks (no address).

Manly Rucker and John Wimer were present to comment and answer questions on the application of Rutledge Development, LLC for a special use permit for a temporary contractor storage yard on property at Route 60 and the railroad tracks.

The Chair opened a duly advertised public hearing at 7:08 p.m. on the application of Rutledge Development LLC. for special use permit.

There being no one present who wished to speak on the matter, the public hearing was closed at 7:12 PM.

Mr. Hart made a motion that was seconded by Ms. Day to recommend that Town Council approve the application for Special Use Permit submitted by Rutledge Development LLC, to allow a temporary contractor storage yard on property owned by Rutledge Development LLC (Tax Map No. 96 A 22) located in the B-2 district at Route 60 and the railroad tracks (no address), with the special use permit to end on December 31, 2024.

After discussion, the motion carried 6-0 according to the following:

June Driskill	Aye		Anne Webster Day	Aye
Janice Wheaton	Aye		John Vandervelde	Aye
William Jones	Aye		Veda Butcher	Absent
Clifford Hart	Aye			

There being no further business, on motion of Mr. Driskill which was seconded by Mr. Vandervelde and carried 6-0, the meeting adjourned at 7:42 PM, according to the following:

June Driskill	Aye		Anne Webster Day	Aye
Michael Driskill	Aye		John Vandervelde	Aye
William Jones	Aye		Veda Butcher	Absent
Clifford Hart	Aye			

June Driskill, Chairperson

Attest: _____

FOR APPROVAL